

## **Position Opening**

Resource Staff: Canoeing Instructor

## **Job Classification**

Staff, Full-Time, Seasonal

## **Reports To**

Program Director

## **Summary**

The resource staff are responsible for designing and delivering specialized curriculum for our resident and day campers. Resource staff also assist in programming, operations, cabins, and any other areas of camp that require additional support. The Canoeing Instructors are responsible for ensuring that all resident and day campers receive thorough and engaging paddling instruction to equip them for their respective canoe trips.

## **Responsibilities and Duties**

- Working with leadership team to develop intentional curriculum for your resource area.
- Managing inventory and supplies for your assigned resource area.
- Maintaining canoe fleet, advising leadership team when replacement parts are required.
- Forming meaningful connections with all campers and adapting lesson plans to suit specific needs of a group.
- Assisting Wilderness Director with pack out and managing depot inventory.
- Assisting counsellors with campers who require additional support and/or supervision.
- Assisting with outreach to both potential campers and staff during off season.
- Working with operations team to minimize interruption during food deliveries and garbage runs.

## **Knowledge Skills and Abilities**

- Strong interpersonal skills with the ability to work with children in building self-esteem and self-confidence.
- Ingenuity and inventiveness, capable of thinking on one's feet and adapting to changes in scheduling.
- A disciplined, results-oriented, self-starter, demonstrating initiative and the ability to work independently with minimal supervision, while also being able to manage multiple responsibilities.
- Excellent decision making under pressure. Safety and risk management oriented thinking,

## **Skills and Qualifications**

- Minimum 2 years childcare experience with preference given to those with residential summer camp experience
- Extensive canoeing experience as both participant and instructor (in a counsellor role on a canoe trip).  
Current CPR C and Standard First Aid
- Current Bronze Cross (NLS an asset)

## **Physical Aspects of the Position**

Reasonable Accommodations may be made to individuals with disabilities to perform essential job functions.

- Work Environment: Work is performed both indoors and outdoors in all weather.
- Strength Requirements: Ability to lift and carry up to 30 pounds.
- Visual and Hearing Requirements: Volume level can range from quiet to moderately loud.
- Sufficient eye-hand coordination to operate equipment as needed.
- Communication: Ability to verbally communicate to exchange information with both English-speaking and non English-speaking contacts.
- Emotional: Ability to live in communal living spaces with coworkers.
- Mobility Parameters:
  - Ability to walk, stand and sit for up to 3 hours consecutively
  - Can climb stairs and walk on high grade and rustic terrain.
  - Lead camp activities such as hiking (up to 90 minutes), swimming (from a beach or dock), and building campfires (squatting up to 30 minutes)